

# Student Program Guide

# What is the Career Ready Program?

- 1 A wage subsidy program for eligible employers across Canada to hire students for work placements, providing them with the opportunity to gain work experience to start their career.
- 2 A low-risk, low-cost way to incentivize employers to hire co-op and non-co-op students.
- 3 An experiential learning opportunity that promotes skill development.
- 4 A way to address the talent pipeline by immersing students in tech.
- 5 We work closely with the work term (co-op) department staff at the post-secondary institutions to help students and employers bridge the school-to-work transition.

## What is the subsidy?

As part of the Government of Canada's Student Work Placement Program (SWPP) the Career Ready Program provides 50% or 70% of your wage back to your employer after your work placement period is complete. They receive **50% up to a maximum of \$5000**, or an increased **70% up to a maximum of \$7000** if you are part of an underrepresented group. The underrepresented groups that we pay additional subsidy for are:

- Women studying STEM (Science, Tech, Engineering, Math)
- Newcomer to Canada (within the last five years)
- Indigenous persons
- First year undergraduate students
- Persons with disabilities
- Visible Minorities

Each placement period is four months (16 weeks) long. We have three placement periods a year based around the post secondary academic semesters.

**Summer - May 1st to August 31st**

**Fall - September 1st to December 31st**

**Winter - January 1st to April 30th**

If your work term runs over multiple placement periods, your employer can apply more than once. They will need to create multiple applications. One for each placement period.

# Am I eligible?

- Must be a registered student in an accredited Canadian post-secondary institution.
- Must be a Canadian citizen, permanent resident or have protected status as defined by the Immigration and Refugee Protection Act.

## Common disqualifiers

- You are an International Student with a work permit.
- You are an immediate family member of somebody in the organization.

# How do I apply?

You employer begins the application at our online portal, then you will be invited by them via email to complete your portion.

## What documents will I need?

- Proof of enrollment (Screen capture of your online courses, transcript, etc. Contains name, school's name, current semester's date. \*We do not need an official transcript.)
- Resume

## I am not matched with an employer yet. What should I do?

Co-op students, interns and summer students are all eligible. Our wage subsidy can give you the competitive edge you need to land the perfect co-op position. **When applying for a job or attending an interview, inform the business that you are eligible for Career Ready Program funding by adding the Career Ready Badge to your resume and cover letter. The Career Ready badge can be downloaded through the Student Readiness Package, found [here](#).** To connect with employers, we recommend you reach out to your career services or co-op department at your school. You can also search on your favourite job board.



# Benefits to the program

- Affiliation with and access to our tools / WIL resources
- More professional opportunities created for you and your peers
- Experience in exciting "start-up" environments
- Support Work Integrated Learning research
- Opportunities to participate in student challenges and other events

## Questions?

Visit us online at [technationcanada.ca/careerready](https://technationcanada.ca/careerready) for more information.  
Visit our FAQ page or reach out to [careerready@technationcanada.ca](mailto:careerready@technationcanada.ca)